

Our Business Centre is superbly equipped and provides an ideal environment in which to conduct all types of meetings and conferences within the elegant surroundings of our historic coaching inn.

Meeting Rooms are set up with note paper, pencils, mineral water, cordials and sweets

The following can be arranged prior to arrival or on the day:

- Tea and coffee at £2.85 per person
- Biscuits at £1.50 per person (two per person)
- Continental pastries at £3.10 per person (three items) or £5.90 per person including coffee
- Bacon or egg bap at £7.35 per person
- 'Walk In Lunch' in the Oak Panelled Restaurant, two courses at £28.50 per person (main and dessert) (Not available during December) or full à la carte Oak Panelled Restaurant menu
- Two course buffet lunch in the Garden Room Restaurant at £28.50 per person (main and dessert) or full à la carte Garden Room menu.
- A selection of sandwiches at £7.35 per round
- Fresh fruit skewers at £6.10 per person (two per person)
- Homemade fat cup chips at £5.20 per person
- Selection of cakes at £6.85 per person

We offer a Residential Delegate Rate and a Day Delegate Rate (for a minimum of 8 delegates) as follows:

# 24 Hour Residential Delegate Rate (Monday – Thursday): £170.00 per person for Single Rooms

Double Rooms for sole occupancy from £190.00 per person

Overnight accommodation

Early morning tea or coffee in the bedroom

A choice of The Daily Mail or Times

Full English breakfast

Main meeting room hire

Standard audio visual equipment (LCD projector available at £60.00 per day)

Morning coffee with Continental pastries

Lunch - two course buffet in The Garden Room Restaurant (main and dessert)

or

A selection of sandwiches, homemade fat cut chips and fresh fruit skewers served in the meeting room Afternoon tea or coffee

Dinner - to the value of £38.00 per person (excluding drinks) if selecting from the Oak Panelled Restaurant menu or Private Dining Menus

24 Hour Delegate Menu

A jacket is respectfully requested for gentlemen when dining in the Oak Panelled Restaurant, jeans and sportswear are not permitted.

(Not required for Private Dining)

# Day Delegate Rate £45.00 per person to include:

Main meeting room hire

Standard audio visual equipment (LCD projector available at £60.00 per day)

Morning coffee with Continental pastries

Lunch - two course buffet in The Garden Room Restaurant (main and dessert)

or

A selection of sandwiches, homemade fat cut chips and fresh fruit skewers served in the meeting room Afternoon tea or coffee

# **Special Diets**

Please advise our team of any special dietary requirements or allergens in advance.

#### **TERMS & CONDITIONS:**

#### **Event Charges:**

You must notify us at The George Hotel of Stamford, of the approximate number of guests 10 days prior to the event. If the number of guests change within 10 days of the event you should notify us immediately. We will accept a change in numbers up to 5 days before the event, should numbers reduce after this time you will be charged in full for any food pre-ordered.

#### **Cancellation Policy**

Please remember that when you confirm your booking you are entering into a legal contract.

If you alter your travel plans, please advise The Hotel immediately.

Your booking can be cancelled by mutual agreement, but if not, The Hotel is entitled to claim compensation if you fail to take up any part of the booking.

## **Cancellation Policy for group bookings:**

10% charge - if one or more rooms are cancelled between eight and five weeks prior to arrival

25% charge - if one or more rooms are cancelled between four and three weeks prior to arrival

50% charge - if one or more rooms are cancelled within two weeks of the arrival date

100% charge - if one or more rooms are cancelled within two working days prior to arrival.

#### **Cancellation Policy for Individual bedroom bookings:**

By 6.00pm on the day prior to arrival, after which time bookings will be subject to the full accommodation tariff being charged. All cancellations must be confirmed on writing

#### Meeting Room cancellation policy:

10% charge - any meeting room cancelled within eight weeks prior to arrival

25% charge - any meeting room cancelled within four weeks prior to arrival

50% charge - any meeting room cancelled two weeks prior to arrival

100% charge - any meeting room cancelled within two working days prior to arrival

# **Business Centre Refreshments:**

Only food or drink supplied by The George Hotel is permitted for consumption on the premises.

#### Deposit:

Please note that if we have received a deposit, this is non refundable in the event of a cancellation and will be retained in the event of any damage to any part of the hotel property on the day

#### **Property:**

Please be aware that the hotel will take no responsibility for any items left on our premises.

If any items are left for longer than 24 hours then we reserve the right to dispose of them as we see fit, unless prior arrangements are made with us.

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Please advise our team of any special dietary requirements or allergens in advance.

# **Price Increases**

Please note that all prices are subject to change.

# **Account Payments**

All account payments will be on a maximum of 30 day payment.

#### **Dress Code**

A jacket is respectfully requested for gentlemen when dining in the Oak Panelled Restaurant, jeans and sportswear are not permitted.

Acceptance of this confirmation will be taken as acceptance of our terms and conditions.